

Job Announcement – Project Manager

Description: The Southwest Energy Efficiency Project (SWEET) is seeking a Project Manager to be located either in its Boulder, CO office or in the metro Denver area. The Project Manager will lead SWEET's work in providing support to states, cities, counties and Indian tribes in the Southwest region that are receiving federal Stimulus (ARRA) funding for implementation of energy efficiency and renewable energy programs. The responsibilities for this position include:

- Coordinate with other members of a national team providing Stimulus support;
- Assess needs of ARRA grantees in the region;
- Respond to requests for information or technical assistance from grantees, in partnership with other SWEET staff and contractors;
- Organize workshops and webcasts for grantees in the region;
- Facilitate peer-to-peer exchange and showcase highly effective programs;
- Develop and disseminate case studies;
- Maintain a project web site; and
- Report on activities and results to the U.S. Department of Energy.

Qualifications: Applicants should have experience working on energy efficiency preferably for a federal, state or local agency, or as a contractor to a government agency. The successful candidate should have broad knowledge of energy efficiency policies, programs and technologies, excellent communications, organization and networking skills, and ability to work independently. Masters degree plus at least five years of experience or Bachelors degree plus at least eight years of experience.

Compensation: Salary commensurate with experience, plus excellent benefits, as well as the opportunity to work in a relaxed environment close to the mountains in Colorado.

Application Deadline: March 31, 2010.

To apply, send brief cover letter and resume (no phone calls, please) to:

Project Manager Opening
SWEET
2260 Baseline Rd. Suite 212
Boulder, CO 80302
or apply via email to info@swenergy.org

SWEET is a public interest organization dedicated to advancing energy efficiency in Arizona, Colorado, Nevada, New Mexico, Utah, and Wyoming. For more information, visit www.swenergy.org

SWEET is an equal opportunity employer and is committed to a policy of nondiscrimination with regard to race, sex, color, age, religion, creed, class, sexual orientation, national origin, and disability.